

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - SEPTEMBER 27, 2018**

CALL TO ORDER. Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman John Mooney	Alderman Gary Smith
Alderman Mike Jokerst	Alderman Jimmie Jones
Alderman Donnie Stuppy	Alderman Joe Prince
Alderman Randy Ruzicka	Alderman Bob Donovan

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Mooney to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. Sarah Kelley, Executive Director of Human Resources with Ste. Genevieve County Memorial Hospital addressed the Mayor and Board of Alderman regarding support for a smoke free ordinance in the City of Ste. Genevieve. Ms. Kelly reported statistically that the state of Missouri is the sixth highest state for smokers and also the state with the lowest tobacco tax. Twenty percent of the adult population in Ste. Genevieve County smokes regularly. The hospital is asking the City to take reasonable steps to define public places in which smoking would be banned in order to protect non-smokers from second hand smoke. A letter of support was also given to the City from the Health Department supporting the idea of developing a policy. After some discussion it was decided to host a Public Hearing on November 1st at 6:30 p.m. to hear from the public on the idea of passing a smoke free ordinance. A location will be determined at a later date.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Steve Wilson - Alliance Water Resources (See Attached Report)

Sandra Cabot - Tourism Director (See Attached Report)

Eric Bennett - Police Chief (See Attached Report)

COMMITTEE REPORTS. (none)

PUBLIC COMMENTS. Sophia Reeves a city resident addressed the Mayor and Board on the mosquito issues.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - September 13, 2018
2. Minutes - Board of Aldermen - Closed Session - September 13, 2018
3. RESOLUTION 2018 - 34. A RESOLUTION APPOINTING TONY MILLS TO THE STE. GENEVIEVE TOURISM TAX BOARD.
4. RESOLUTION 2018-35. A RESOLUTION APPOINTING BRYANT WOLFIN TO THE ZONING BOARD OF ADJUSTMENT.

5. RESOLUTION 2018-36. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT TO APPLY FOR A 2018 MISSOURI DEPARTMENT OF CONSERVATION (MDC) GRANT IN THE AMOUNT OF \$5,722.00 FOR THE STE. GENEVIEVE FIRE DEPARTMENT.
6. RESOLUTION 2018-37. A RESOLUTION RE-APPOINTING GERRY SCHWENT TO THE STE. GENEVIEVE PARKS AND RECREATION BOARD.
7. RESOLUTION 2018-38. A RESOLUTION APPOINTING ROBERT DONOVAN TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.
8. RESOLUTION 2018-39. A RESOLUTION APPOINTING CONNIE STEIGER-SCHWENT TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.
9. APPROVAL OF TREASURER'S REPORT - AUGUST, 2018

A motion by Alderman Mooney, second by Alderman Prince to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4241 AN ORDINANCE APPROVING THE BUDGET FOR THE CITY OF STE. GENEVIEVE FOR FISCAL YEAR 2019. 2ND READING. A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4241 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Joe Prince, Alderman Donnie Stuppy, Alderman John Mooney, Alderman Gary Smith and Alderman Bob Donovan Nays: Alderman Jimmie Jones & Alderman Randy Ruzicka, Motion carried 6-2. Thereupon Bill No. 4241 was declared Ordinance No. 4173 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4242. AN ORDINANCE AMENDING THE ORIGINAL AGREEMENT WITH THOUVENOT, WADE & MOERCHEN, INC. (TWM) TO PROVIDE A WEB BASED MAPPING PLATFORM AND GEOGRAPHIC INFORMATION SYSTEM (GIS) FOR THE CITY OF STE. GENEVIEVE. 1ST READING. A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4242 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman.

BILL NO. 4243. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 1ST READING. A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4243 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman.

BILL NO. 4244. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING A "NO PARKING" RESTRICTION ON THE SOUTH SIDE OF PROGRESS PARKWAY, STARTING AT THE ENTRANCE TO PROGRESS SPORTS COMPLEX AND EXTENDING 260' EAST TOWARDS STATE HWY M. 1ST READING. A motion by Alderman Jokerst, second by Alderman Stuppy, Bill No. 4244 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman.

BILL NO. 4245. AN ORDINANCE AMENDING THE STE. GENEVIEVE CODE OF ORDINANCES SECTIONS 130.030. MUNICIPAL JUDGE - OFFICE CREATED - ELECTION - TERM AND 130.040. MUNICIPAL JUDGE - QUALIFICATIONS AS SET FORTH BELOW. 1ST READING. A motion by Alderman Prince, second by Alderman Stuppy, Bill No. 4245 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman.

BILL NO. 4246. AN ORDINANCE APPROVING A PROPOSAL FROM SCHULTE SUPPLY, INC. FOR THE PURCHASE OF METER READING EQUIPMENT AND SOFTWARE FOR THE UTILITY BILLING SYSTEM IN AN AMOUNT NOT TO EXCEED \$7,900.00. 1st READING. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4246 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman. A motion by Alderman Prince, second by Aldermen Smith to proceed with the second and final reading of Bill No. 4246. Motion carried 8-0. A motion by Alderman Donovan, second by Alderman Ruzicka, Bill No. 4246 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Randy Ruzicka, Alderman Joe Prince, Alderman Bob Donovan, Alderman Donnie Stuppy, Alderman John Mooney, Alderman Jimmie Jones and Alderman Gary Smith. Nays: None. Motion carried 8-0. Thereupon Bill No. 4246 was declared Ordinance No. 4174 signed by the Mayor and attested by the City Clerk.

BILL NO. 4247. AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF STE. GENEVIEVE TO ENTER INTO A PARTICIPATION AGREEMENT FOR THE MISSOURI CHAMBER FEDERATION BENEFIT PLAN TRUST. 1st READING. A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4247 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman. A motion by Alderman Mooney, second by Aldermen Prince to proceed with the second and final reading of Bill No. 4247. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Mooney, Bill No. 4247 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Randy Ruzicka, Alderman Joe Prince, Alderman Bob Donovan, Alderman Donnie Stuppy, Alderman John Mooney, Alderman Jimmie Jones and Alderman Gary Smith. Nays: None. Motion carried 8-0. Thereupon Bill No. 4247 was declared Ordinance No. 4175 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 7:08 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT

BOARD OF ALDERMEN

September 27, 2018

- Attended MML annual Conference. Attended sessions on Computer Crime, Advanced Internet Search Techniques, Using Your Code of Ordinances to Your Advantage, Overcoming Obstacles to Long Term Service and Active Assailant Protocol, Community Surveys, USDA Rural Development: Project Funding.
- Revised List of Downtown TIF property owners and received two requests for sequestration.
- Water Tower foundation construction is underway. (Cochran report)
- Attended SEMO Regional Planning and Economic Development annual meeting.
- Attended Park Board meeting.
- Secured one easement for Chadwell Lane and presented forms to Missouri Natural Gas (Spire) and Trade Investors Company, L.C.
- Met with Sarah Kelley of SGCMH regarding the hospital's community health initiatives
- Paving work is nearing completion
- Contacted Zahner Associates regarding legal description of properties owned by the Joint Levee Commission.

• AT & T - Tower ^{on} the ground that City owns.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

OPERATIONS REPORT – Ste. Genevieve

August 2018

Water Treatment Plant

- The Transfer pump #2, located in the water plant that had bearing failure has been replaced by Vandeventer Engineering.
- The crane system for the water treatment plant was installed. Once installed it was actually used the following day.
- We met with Mississippi Lime Research and development Dept about use of the spent lime from our treatment process.
- Utility Services began cleaning and repainting the inside of Maxwell Hill tank. Though they did suffer a breakdown of a trailer that has yet to be removed. Contact has been made.
- The peristaltic pump used for the lime feed was rebuilt.

Waste Water Treatment

- The UV System overflowed during a heavy rain event. There has been a claim started with the city's insurance to cover the damage.
- A new return pump has been delivered and installed at the wastewater treatment plant.
- Replaced the GFCI outlets for the UV system.
- Clarifier 2 has been drained, cleaned and inspected. There was foreign material partially blocking the return pipe.
- All facilities were mowed, weed eaten and sprayed.
- Staff performed a round of routine maintenance at the wastewater plant.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	2.72	3.0	7.61	418
Peak Day	3.85	8.50	7.71	2420
Percent Removal	98%	99%		

NPDES EFFLUENT LIMITATIONS

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.05
Monthly Average	.05

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6



OPERATIONS REPORT – Ste. Genevieve

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow .911 MG- Aug 16th, 2018

Daily Maximum loading 1100lbs. – Aug 21st, 2018

Collection/Distribution

Collections

- The sewer main on N. 6th street was replaced.
- Manhole risers were delivered for the paving of Park, Mary Ellen, and 6th streets.
- Industrial Park Lift Station pumps were pulled 5 times for rags in the impellor. One of the two motors has been pulled and sent to Vandevanter to be rebuilt. We have met with Riverview again about the problem with the rags being sent to the lift station.
- All of the generators at the lift stations have been checked for fuel, oil, and antifreeze.
- Sewer easements were mowed and inspected, some area will need to be widened this winter.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Water main breaks on Washington St and LaPorte Street were repaired. Washington St had to be dug up a 2nd time due to a fitting failure.
- We had to hook us into county water due to a well failure on their end. They have had it fixed and we are no longer supplying them.
- Site preparation meeting was held for the new water tower on Progress Parkway
- Utility Service performed a routine interior renovation of the Maxwell Hill Tank.
- Met with Schulte Supply concerning performance of the handhelds that are used for meter reading and options for upgrading the system.
- Repaired previously excavated sites also gave Gary an updated list of streets that are in need of repairs.

Customer Service

- Staff performed 75 line locates
- Staff performed 153 work orders
- Staff performed 18 disconnects for non-payment.
- There were 6 loads of lime purchased



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- Meeting about the water tower resulted in confirming that the tower road would be installed and that a local contractor would be preparing the site for construction that could begin during the first part of September. .

Safety

- All staff attended the monthly Safety meeting concerning Confined Space entry.
- Safe Driving.

Regulatory

- All testing and reports were submitted on time.

Training

- Steve and Corey attended a water and wastewater conference in Poplar Bluff.

Concerns for the Month

- Upcoming tower project

Positives for the Month

- Tower project moving along.
- Staff continues to work towards upgrading and obtaining licenses



Sept 27, 2018

Ste. Genevieve Tourism / Welcome Center Report

Guest and tour recap – With four days remaining, we have hosted 1880 guests and 250 tour guests for the month of September. The tour groups included three dates/visits by guests from the American Queen riverboat who came by bus to see Ste. Genevieve's sites.

Passports – The Welcome Center sold 85 adult and 7 student walk-in tour Passports so far for the month.

September was a busy month for local events: there were special events sponsored by various local groups on every weekend, and some weekends had more than one. Last weekend, the Foundation for Restoration of SG hosted the Fall History Conference with a record attendance. The Welcome Center hosted a special guest speaker on September 21: Rick Collins, a professional builder/restorer specializing in hewn timber techniques. Part of his presentation centered on the structural integrity of the French vertical log houses that date back to BEFORE the New Madrid earthquake, which was estimated to have been an 8 on the Richter scale. See info.

MOU signing ceremony – we co-hosted the visit by Sen Blunt, Rep Smith, and the NPS for the signing of MOU's with the City, the County, and local entities in preparation for the National Historical Park to be established.

TTC – The Tourism Tax Commission met on September 18 to approve expenses. Mike Fallert has been appointed as a new member of that board.

Met with the Downtown Renewal group, attended Art Walk Discussion group, met with the Christmas festival planning committee. That date will be Sat/Sun Dec 8-9 this year.

Upcoming - This weekend, on Saturday from 8am to 6pm will be the first annual Oktoberfest celebrating the extensive German heritage of our town. Copies of the flyer are available.



Ste. Genevieve Police Department



Monthly Operations Report

Date: September, 2018

Calls for Service:

*SGPD responded to 467 calls for service in August.

1059	ESCORT	12
1073	ALARM BURGLARY	11
8081	AREA/NEIGHBORHOOD CHECK	1
8121	TRAFFIC STOP	119
A911	ABANDON OR OPEN 911 CALL	2
ALARM	FIRE ALARM	2
ANIM	ANIMAL CALL	15
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIP	ASSIST FOR POLICE	2
BURG	BURGLARY	5
CI	C AND I DRIVER	4
CUSTO	CHILD CUSTODY	1
CWB	CHECK WELL BEING	7
DFS	ASSIST DFS	4
DIST	DISTURBANCE	10
DOMES	DOMESTIC DISTURBANCE	4
DROWN	DROWNING(NEAR)/DIVING/SCUBA ACCIDENT	1
EXTRA	EXTRA PATROL	10
FALLS	FALLS	1
FIGHT	FIGHT	3
FOUND	FOUND PROPERTY	4
FRAUD	FRAUD	1
FUEL	FUEL SPILL	1
FUGI	FUGITIVE ARREST	4
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARA	HARASSMENT	4
HEART	HEART PROBLEMS/A.I.C.D.	1
INFO	INFORMATION ONLY	2
LACE	HEMORRHAGE/LACERATIONS	1
MISC	MISCELLANEOUS	87
MOTO	MOTORIST ASSIST	3
MVAN	MVA NON INJURY	8
OPEN	OPEN DOOR	2
ORDIN	ORDINANCE VIOLATION	1
PAPER	PAPERS SERVED	2
PEACE	PEACE DISTURBANCE	3
PICK	PICK UP	2
PRISO	PRISONER TRANSPORT	1
PROP	PROPERTY DAMAGE	4
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
RDHAZ	ROAD HAZARD	4
RESID	RESIDENTIAL FIRE	1
SEIZ	CONVULSIONS/SEIZURES	1
SHOTS	SHOTS FIRED	2
SICK	SICK PERSON(SPECIFIC DIAGNOSIS)	3
SUSP	SUSPICIOUS ACT	41
THEFT	THEFT	12
THREA	THREATS	1
TRANS	TRANSFER	1
TRESP	TRESPASSING	7
TTC	TRY TO CONTACT	2
UNCON	UNCONSCIOUS	2
UNKNO	UNKNOWN PROBLEM(MAN DOWN)	1
UTILI	UTILITY CREW	1
VAND	VANDALISM	2

TOTAL
 AGENCY CALLS
 STE GENEVIEVE POLICE 467

Summons issued:

*Our department issued 56 summons in August. All summons were issued through the municipal court.

Staffing:

* Officer Basinger resigned his position as Patrol Officer. We are accepting applications to replace the position.

Training:

*

Meetings attended:

*I attended 2 Board of Aldermen meetings in August.

*I attended a meeting at the Community Center, in reference to an opioid class action litigation.

Facility:

*Preparing the plans and specs to put the project out for bid.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*Nothing to report.

Grants:

*Still waiting to hear confirmation on the Missouri Police Chiefs Association grant for Mobile Data Terminals.

Miscellaneous:

*Nothing to report.